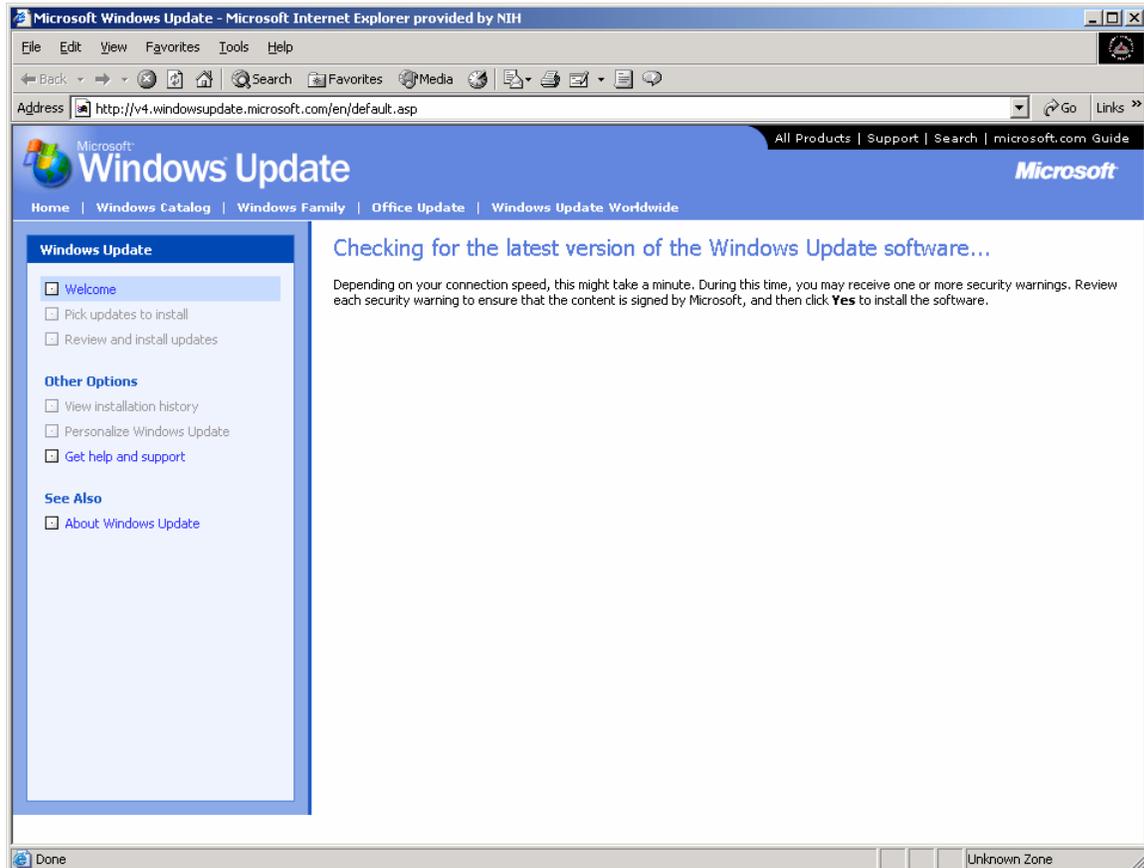


How to Check to See if Your Computer Needs Updated Patches



From the  menu, select Windows Update. You will then see the following window:



This will check your machine to see what the current patch level is, and what additional patches (if any) are needed. This may take a few minutes; if you are running this remotely, it can take 10 minutes or more.

The Windows Update will then show you a listing of patches that are needed; or display a message saying no patches are needed. Click on "Review and install updates".

It is VERY important that you read the description of the patches carefully. Some patches may state that they have to be installed separately; installed BEFORE other patches, or installed AFTER other patches. If the patches are not installed in the proper order, they will not work; or worse, they may cause system problems.

As each patch is about to be installed, it will display a window giving an estimated time as to how long it will take to complete. Again, if you are doing this remotely, it will take 15 minutes or more per patch.

How to Check to See if Your Virus Software is Up To Date

If you are using McAfee Virus Protection Software:

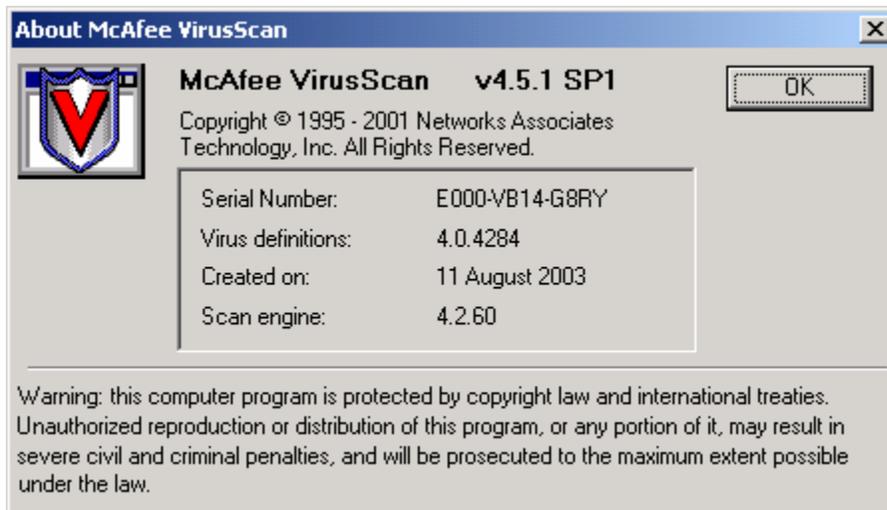
1. First go to the [NIH Antivirus web site](#) to find out what the current versions for the engine, and the DAT files are. (The dat files are the frequently updated files containing the latest virus signatures).



2. Right click on the shield icon which is located at the bottom right of your screen.



3. Click on About. You will then see the following screen:

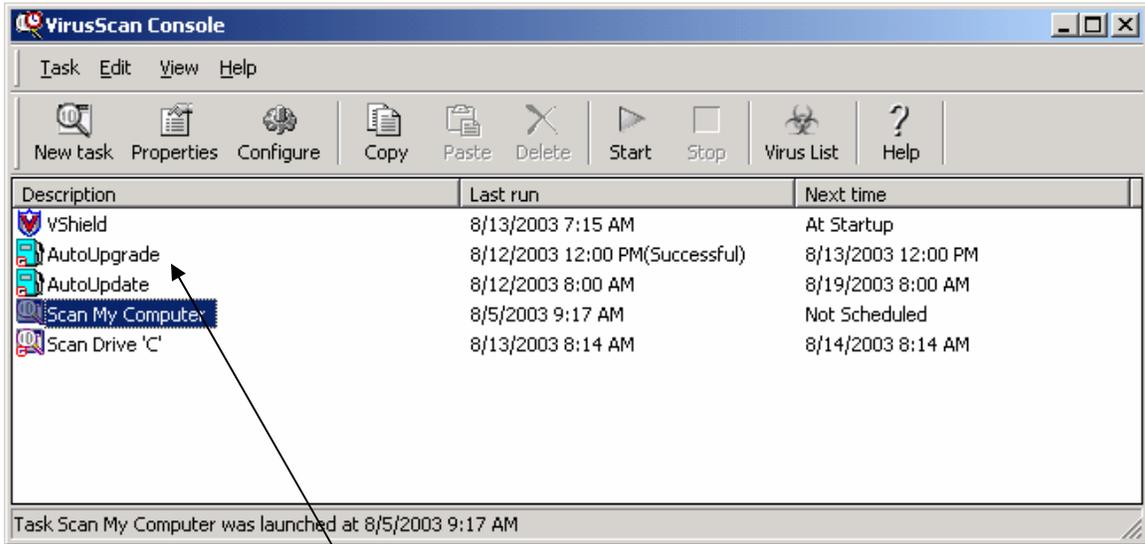


If the versions displayed are not the most recent versions, you will need to update them.

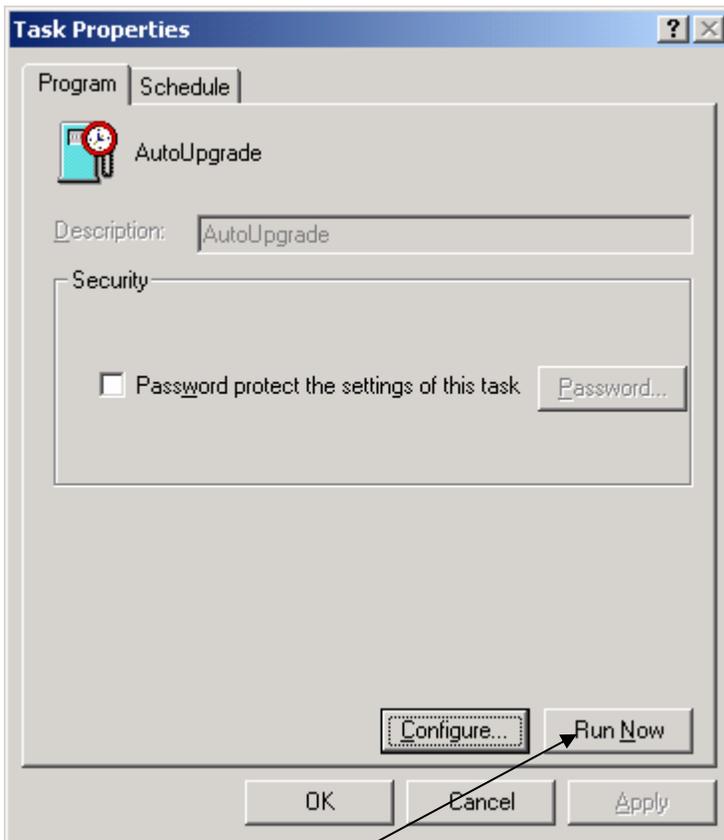


4. Double click on the magnifying glass icon, located at the bottom right of your screen.

It will then display the following window:



5. Double click on AutoUpgrade.



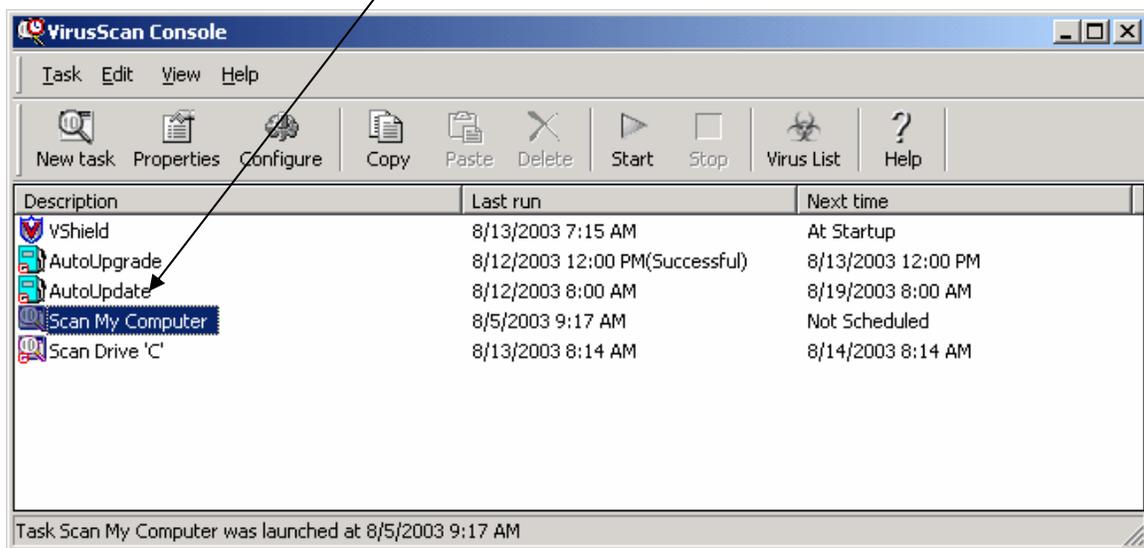
6. Click on Run Now.

You will then see this window displayed:

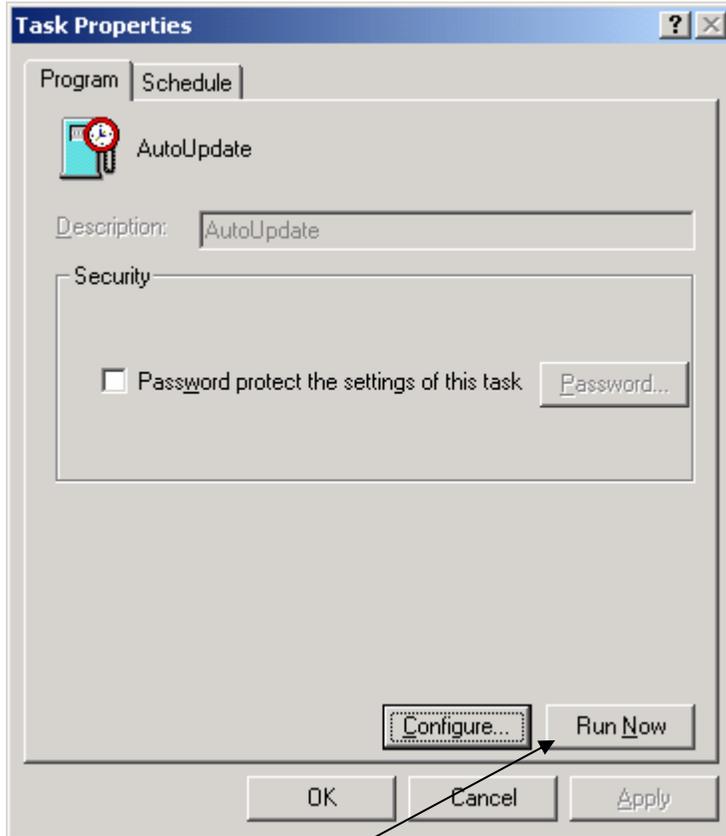


You will get a similar message once the upgrade is complete.

7. Double click on AutoUpdate.

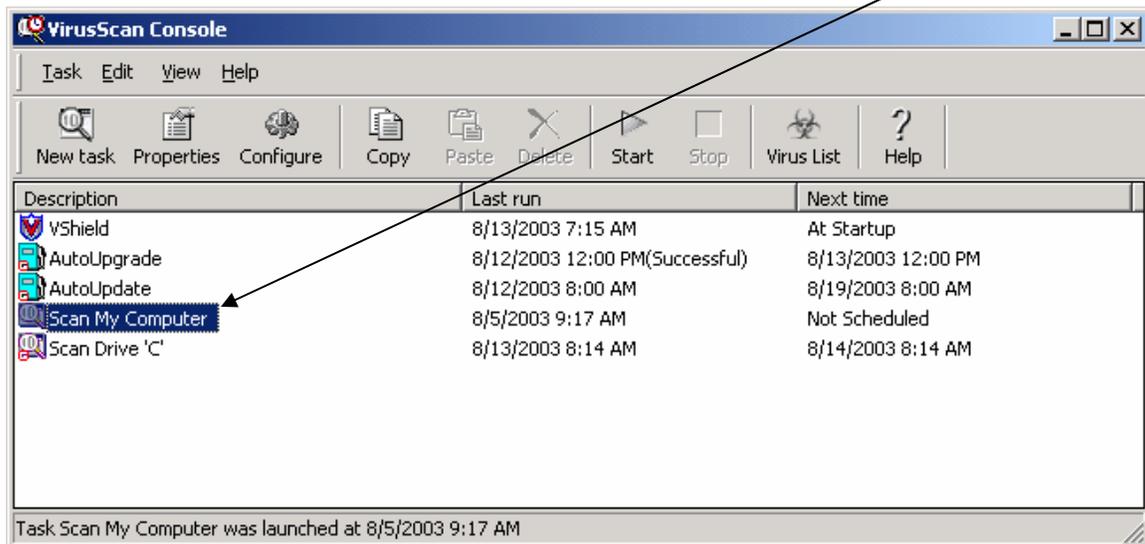


You will then see this window:

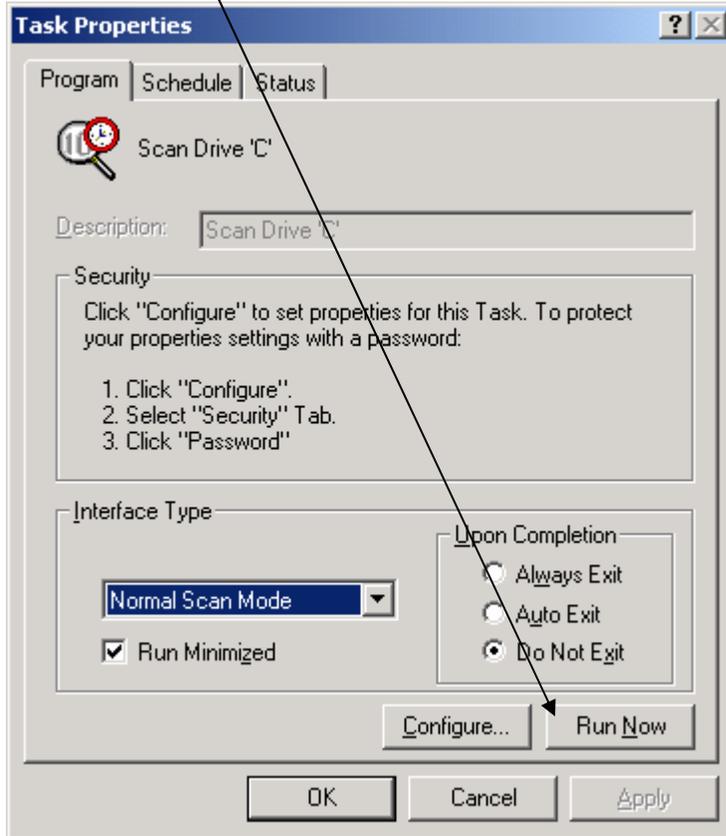


8. Click on Run Now.

If updates were needed, I strongly recommend you run a scan after the updates are installed. You can do this by double clicking on the Scan My Computer option.



9. Click on Run Now.



For further information on configuring your machine to automatically scan or update, please contact TASC.